

**Ozark Natural Foods
Board Meeting Minutes**
Tuesday, August 25th, 2015
6:30 p.m.

Board Members Present: Joshua Youngblood,
Tuesday Eastlack, Colleen Pancake,
Ben Ozanne, Danielle Dotson, Todd Scarborough

Board Members Absent: Hank Kaminsky

Members Present: Alysen Land, Gary Cook

Consent Agenda

July 28, 2015 Minutes:

- **Motion** to accept the consent agenda was **made, seconded and passed unanimously**

Floor Reports

President's Report:

- Reviewed Board Retreat report with CDS consultant Thane Joyal
- Participated in the AOM walk-through, reviewing script, placement and timing
- Toured other organic grocery stores while traveling
- Added to the agenda:
 - o Changing names on the bank signature cards due to personnel changes
 - o Financial reporting deadline
 - o Ballot language
 - o Request for retained patronage refund

GM Report:

- Whole Foods has delayed opening until Spring
- Holiday Turkeys have been ordered
- A main Manager is leaving, requiring that bank signature cards be changed and department reorganizing take place
- Architect is working on expansion space plans; employees working on store design
- Employee survey launched Monday Aug 24th
- Workers Comp company came for follow up evaluation
- Floors are scheduled to be resurfaced and store repainted

Reporting and Board Decisions

B8-Membership:

- Report and attachments were sent and reviewed prior to meeting
- GM presented the report and answered questions from the Board
- **Motion** to accept the B8 report was **made, seconded and passed unanimously**

Proposal for revised Signature Card:

- GM advised that Amber Secrest (Packaged goods/Grocery/Wellness Manager) has given her notice which will require a new manager on the bank signature card

- **Motion to remove Amber Secret and add Pauline Thiessen to the signature cards for petty cash and operations was made, seconded and passed unanimously**

April 30th Financial Reporting Deadline:

- Discussed the delayed release of financials due to the AOM being held in September instead of March
- Determined it would be beneficial to communicate financials earlier in the year, after the fiscal year has closed
- **Motion to establish an deadline of April 30th annually to make a brief report on the financial conditions of the co-op available to owners was made, seconded and passed unanimously**

Patronage Refund Request:

- Owner requested full refund of retained patronage
- Board discussed the request
- Motion was made
- **Motion to return Jeremy TenHaken's retained patronage in full was made, seconded and passed unanimously**

Ballot Language:

- Reviewed language for Amendments on Ballot
- **Motion to approve the Ballot as presented was made, seconded and passed unanimously**

Policy Committee Report:

- Next meeting will be held after election
- Committee will need to ensure all policies are current in board documents

Annual Board Meeting and September Board Meeting:

- Board discussed the election schedule and need for Annual Board meeting
- **Motion to hold the September Board meeting and the Annual Board meeting on Monday, October 5th was made, seconded and passed unanimously**

Discussions

Retreat Review

- Discussed at board retreat:
 - o ENDS in 5 words, service, local, values, integrity, cooperative growth and set strategic milestones for each
 - o Long term visioning; Set 30 year calendar with ambitious goals
 - o What factors will affect ONF in the future
 - o Reviewed servant leadership methods
 - o Committee assignments established and some committees combined

AOM Prep:

- Met to prep for AOM, conducted a walk-through and reviewed script
- Board will be available after AOM at a table to discuss bylaws from 2:00-2:30

Possible Non-profit Foundation supported by ONF:

- Discussed the possibility of a foundation to support scholarships, start-ups, etc. and to further promote the mission of Ozark Natural Foods and cooperatives
- GM stated that state law requires cooperatives to remain separate from any non-profit but ONF could make available resources to assist in the creation of a self-sustaining non-profit whose mission aligns with ONF
- **Motion** to establish an exploratory group to further investigate the possibility of a 501c3 supported by ONF **was made, seconded and passed unanimously**

Board Policies

Board Policy C4 Monitoring GM Performance & D3 Board Annual Agenda:

- The board reviewed and discussed the policies
- No changes were recommended for D3 Board Annual Agenda
- C4 was sent to the policy committee for further review, specifically section G

Meeting Note

An owner was reminded not to record the meeting, forty minutes into the meeting

Upcoming meeting dates

- September Board Meeting-moved to Oct 5th

Meeting adjourned at 8:50pm

Owner Comments

There were no owner comments