

**Ozark Natural Foods**  
**Board Meeting Minutes**  
Tuesday December 15<sup>th</sup>, 2015  
6:30 p.m.

Board Members Present: Joshua Youngblood, Alexa McGriff  
Tuesday Eastlack, Colleen Pancake,  
Ben Ozanne, Danielle Dotson, Todd Scarborough

Board Members Absent:

Staff Members Present: Alysen Land, Gary Cook

### **Consent Agenda**

- November 17, 2015 Minutes:
  - Minutes were reviewed prior to board meeting.
  - **Motion** to accept the minutes was **made, seconded and passed unanimously.**

### **Floor Reports**

- President's Report:
  - The GM and Board President will begin regularly scheduled meetings to discuss planning for fiscal year 2016.
  - Shared two owner comments requesting an ONF Co-op to open in Rogers.
- GM Report:
  - The door situation has been resolved.
  - Thanksgiving sales were better than ever with over \$17,000 in sales over a four hour period.
  - The recent P6 Appreciation dinner was well attended and Pauline Thiessen gave a very heartfelt and moving speech.
  - Holiday store hours include closing at 6pm on Christmas Eve and closed all day on Christmas Day. The Co-op will be open on New Year's Day.

### **Reporting and Board Decisions**

- Ends Report:
  - Report and attachments were sent and reviewed prior to meeting.
  - The GM presented the report and answered questions from the Board.
  - The Board discussed possibly reframing the metrics/measurements of success.
  - **Motion** to accept the report was **made, seconded and passed unanimously.**
- Owner Services Charter:
  - The Board received and reviewed the Committee Charters for the Owner Engagement Committee.

- **Motion** to accept the charter (with the addition of Board Chair as a member) was **made, seconded and passed unanimously.**
- Records Policy re: Records Retention:
  - The Board will keep a record of minutes in a locked filing cabinet in Mike's office.
  - The Board President, Vice President and Secretary will each have a key.
  - The Policy Committee will update Records Policy (D13).
- Deceased Owner:
  - The Board received and reviewed a request for a Return of Equity by Jaylon Haley, the heir of deceased owner Alice D. Banks.
  - **Motion** to return Alice D. Banks' equity to Jaylon Haley was **made, seconded and passed unanimously.**

## Discussions

- Expansion Update:
  - Permits have been filed with the city and will be valid beginning in January 2016.
- Board Education Sessions:
  - The Board determined each member will research and report on current topical co-op news and present in the monthly Board meeting.
  - The Board laid out a schedule of presenters and topics beginning in January and running through June 2016.
- Policy Committee Report:
  - The December meeting went well.
  - The next meeting is Thursday, January 7<sup>th</sup>.
- Perpetuation Committee Report:
  - The December meeting went well and the committee chair updated the Board portal to reflect notes.
  - The committee will update the Board member application and election schedule calendar and present to Board to review at the January Board meeting.
  - Discussion happened regarding the Annual Owner Meeting date. The GM will ask the staff about their recommended dates and the Board will vote via email.
  - The next meeting is Thursday, January 7<sup>th</sup>.

## Board Policies

- Board Policy D7 Board Vice President's Role & D8 Secretary Role:
  - The Board reviewed and discussed the policies.

## Upcoming meeting dates

- January Board Meeting – January 26th, 2016.

**Meeting adjourned at 8:05pm**

**Move to Closed Session**