

DONATION REQUEST FORM



This form must be completed **IN FULL** and turned in 3 weeks prior to the time needed. All requests submitted after this date will not be considered. You will be notified if your donation was approved.

All requests must be submitted on a donation request form. Calls and emails will not be accepted.

Please keep in mind that we receive a lot of donation requests and we try to help as many organizations as possible. This means we tend to do smaller donations.

Donations are given in the form of gift cards or products from the store.

We do not assist individuals but rather we will help the organization established to help individuals.

Donations must be picked up Monday – Friday from 9am to 4pm. If it is not picked up at the scheduled time, the donation will be forfeited.

You may turn in the form at the Owner Services Desk at the store's front entrance; mail it to: Ozark Natural Foods, Attn: Heather Artripe, 1554 N. College Ave., Fayetteville AR 72703; fax it to 479.521.5230; or email it to heather@onf.coop.

Donations are made at the discretion of Ozark Natural Foods and are not guaranteed. We are a neutral organization and do not donate to political or religious organizations.

Date submitted: _____

Name of organization: _____

Contact person: _____ Tel: _____ Email: _____

Full address of organization: _____

Event/cause: _____

Pick up date: _____ Pick up time: _____

Donations must be picked up Monday - Friday between the hours of 9am and 4pm. We will schedule a date and time for the donation to be picked up. If it not picked up at the scheduled time, the donation will be forfeited.

Requested items:

\$_____ gift card

_____ product(s) from the store

Office use only:

Approved: Y N Contacted: Y N Order completed: _____