



# Board Meeting Minutes

**Notice:**

Once board minutes have been approved and entered into the record they will be added into this file. If you don't see the board minutes here, they have not been reviewed or approved yet. Board meeting minutes are updated up to 45 days after our monthly board meeting. Please accept our apology and check back soon.

# Ozark Natural Foods Board Meeting Minutes

Tuesday April 27th, 2021 - 6:30 p.m.

## Board Members Present:

Joshua Youngblood, Ben Ozanne, Randy Wilburn, Danielle Dotson, Elizabeth Quinn, Carly Reaves

## Board Members Absent:

James Selvey

## Staff Members Present :

Mike Anzalone

## Consent Agenda:

Motion was made to approve consent agenda which included the February and March minutes was made, seconded and carried unanimously.

---

## Discussion

### Policy Consultation

- Ann Shelly from Ideals Institute, University of Arkansas presented to the Board next steps/opportunity's on Diversity & Inclusion work including policy work/policy audit.
- The Ideals Institute works to make transformational changes, analyze processes, and engage leadership to help the organizations become antiracist.

## Floor Reports

### President's Report:

- Ben met with Thane this month, Randy also joined. Randy and Ben also met Mike for lunch today. Both meetings went well, looking forward to board growth and doing business as a board while growing, changing and adapting.

### GM Report:

- Mike reported that Randy, Ben, Quinn and Carly will attend CCMA virtually in June.

- Re-signed with Blue Cross Blue Shield for health insurance. Fees did not go up. Currently have 57 staff on health insurance plan.
- Resumed normal staff policy/procedures to help deal with amount of waste Covid created.
- Masks will still be required as long as the city mask mandate is in place.
- May 17th the audit will start with CPAs.
- Mike proposes using 'Convene' or some other alternative instead of Zoom for annual member meeting. Staff is going to research and present a proposal.
- Food Loops continues to be a success, 10.5 tons of food waste diverted since January.
- Lisa Garrett is doing well on maternity and will return in late May.
- Team is working towards all electronic inventory. This is helping with inventory control as well as having usable data.
- Turnover has been an issue which costs the co-op money (training, additional labor, etc.) Numbers have improved over the past few months.

## Reporting & Board Decisions

### B3 Financial Condition

- Mike presented B3 Financial Conditions and submitted compliance.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B3 Financial Condition was made, seconded and carried unanimously.

### Perpetuation Committee

- Perpetuation Committee had a Zoom call on the 15th with members interested in running for the Board. Total was 6 attendees and Danielle has received 2 applications.
- April 30th is the deadline to receive applications.
- James Selvey is not running for re-election so there will be two open positions.
- Follow up call scheduled for May 11th.

### Member Engagement Committee

- Member Engagement Committee will have two 'super member' events inviting 25 members to either a June 10th or Sept 16th event on the patio.

### Policy Committee

- Two bylaw changes being discusses are 1.) Language to change headcount requirements for Annual Meeting quorum and 2.) Expand board to 9 member

- Two bylaw changes being discussed are 1.) Language to change headcount requirements for Annual Meeting quorum and 2.) Expand board to 9 member (versus 7 member board).
- Language for both proposed bylaw changes will be submitted for next Board meeting.

## **Discussions**

### **Board Retreat Date**

- Ben proposed either 23rd or 30th for October for Board Retreat date. Thane will confirm the date.

### **Policies for review/discussion:**

- D2-Board Job Description

### **Upcoming meeting dates:**

- May 25th, 2021

### **Meeting adjourned at 8:15 pm**

### **Closed Session: GM/Board Communication**

### **Member Comments:**

- Kary Collier, Bentonville resident asked if the co-op has any plans to open a store further north (Bentonville/Rogers area)?

# Ozark Natural Foods Board Meeting Minutes

Tuesday May 25th, 2021 - 6:40 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Elizabeth Quinn, Carly Reaves

## Board Members Absent:

James Selvey, Josh Youngblood, Ben Ozanne

## Staff Members Present :

Mike Anzalone, Lisa Garrett

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Reporting for Ben, Vice President Randy reported that things are moving along and the Co-Op is about to celebrate one year in the new building.

### GM Report:

- Mike shared findings of NCG livable wage calculator (taking into account benefits and discounts) \$11.58/hr, MIT living wage calculator is \$13.94/hr. The store currently has 92 employees, 8 of which are part time.
- Payment system is moving to ACH to send payments versus handwriting checks.
- Mike is considering a shopping loan due to extremely low interest rates. Currently it is 4.35%.
- NCG processed three retained patronage returns totaling \$13,861.
- Last Year vs This Year- when the store opened last June it was averaging about \$200,000/week with single digit sales growth, then grew 20s, 30s now in the 40% sales growth (even high 40s). Two weeks ago sales growth hit 52.5% and last week had \$272,900 in sales. If sales continue the store is projected to net 13 million in 2021.
- Fayetteville's mask mandate will end on May 30th.

## Reporting & Board Decisions

### B5 Communication & Counsel to the Board

- Mike presented B5 Communication and Counsel to the Board and submitted compliance.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B5 Communication and Counsel was made, seconded and carried unanimously.

### Perpetuation Committee

- The Perpetuation Committee has nine candidates for the election this year. Joshua Youngblood is running for re-election and the other candidates are Nena Evans, Denny Warren, Cody Dobbs, Leanne Baribeau, Leah Gayowski, Shawn Morris, Brad Cook, Morgan Gray.
- The committee is recommending the slate of candidates for board candidacy.
- Quinn moved to accept the Perpetuation Committee's recommendation to endorse a full slate of candidates.

### Member Engagement Committee

- The Member Engagement Committee is planning two 'super member' events which will include inviting 25 members to either a June 10th or Sept 16th event on the patio.
- The Member Engagement Committee is planning to 'adopt a trail' for clean ups on behalf of the Co-Op. The committee is also exploring potentially putting a food pantry on the Arsaga's property near the trail.

### Policy Committee

- Committee is still reviewing potential revisions to policies.

## Discussions

### Board Education

- The Board discussed potential board education ideas (podcasts, books, department overviews, history of co-ops, cooperative business model).

## Chrome Books

- Ben suggested the Board be issued Chrome books to assist with board work. Since the Board uses Google Docs and G-Suite it would allow for full access to documents, changing accounts (home accounts/work accounts, etc).
- These computers could be purchased with the board budget and the Co-Op IT support can set them up.
- Ryan (IT) will further explore and create some suggested policies to bring back to the board.

## Policies for review/discussion:

- B6-Management Continuity
- C2- Accountability to the GM
- C3- Delegation to the GM

## Upcoming meeting dates:

- June 22nd, 2021

**Meeting adjourned at 7:45 pm**

## Member Comments:

# Ozark Natural Foods Board Meeting Minutes

Tuesday June 22nd, 2021 - 6:30 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Elizabeth Quinn, Josh Youngblood, Ben Ozanne

## Board Members Absent:

James Selvey, Carly Reaves

## Staff Members Present :

Mike Anzalone, Heather Artripe, Lisa Garrett

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Productive meeting with CDS Consultant, Thane Joyal. Thane and Ben are developing the agenda for the upcoming board retreat and D&I.
- Met with GM, Mike, a few times throughout the month as well.

### GM Report:

- Mike shared that the B6 report will be reported on by Marketing Director, Lisa Garrett, as she is back up and interim manager.
- Current finance manager has had to take medical leave. Mike is currently acting as finance manager until someone else can step in. Mike is considering partnering with another co-op to share an employee to help with reporting.
- 2020 taxes are in process and Mike is working with accountants to ensure information is received.
- Sales growth 23% over last year at this time.
- ONF will participate in the PRIDE parade this year with 15 associates marking and carrying ONF banner.



# Reporting & Board Decisions

## Perpetuation Committee

- Lisa Garrett presented ideas for a better user experience for the next Annual Owners Meeting. One suggestion is to set up as a meeting instead of a webinar, and enable people to join into the virtual waiting room. Members won't be admitted into the meeting until their member number is verified.
- \$50 gift cards for the first 80 people to join and also hold a proxy. Members will also have to register before 9:00am the day of and would be asked to join at 12:30 for a 1:00pm meeting to start.
- Lisa suggested a board member (Danielle) to host to allow Lisa to support Heather with the check in process. Elizabeth Quinn will read the minutes.
- A raffle will also be part of the event to incentivize people to stay for the duration of the meeting. Fourteen gift cards in the amount of \$50 dollars will be raffled at the end.

## Member Engagement Committee

- Member Engagement Committee will have two 'super member' events inviting 25 members to either a June 10th or Sept 16th event on the patio.

## Policy Committee

- Two bylaw changes being discusses are 1.) Language to change headcount requirements for Annual Meeting quorum and 2.) Expand board to 9 member

- Two bylaw changes being discussed are 1.) Language to change headcount requirements for Annual Meeting quorum and 2.) Expand board to 9 member (versus 7 member board).
- Language for both proposed bylaw changes will be submitted for next Board meeting.

## **Discussions**

### **Board Retreat Date**

- Ben proposed either 23rd or 30th for October for Board Retreat date. Thane will confirm the date.

### **Policies for review/discussion:**

- D2-Board Job Description

### **Upcoming meeting dates:**

- May 25th, 2021

### **Meeting adjourned at 8:15 pm**

### **Closed Session: GM/Board Communication**

### **Member Comments:**

- Kary Collier, Bentonville resident asked if the co-op has any plans to open a store further north (Bentonville/Rogers area)?

# Ozark Natural Foods Board Meeting Minutes

Tuesday August 3rd, 2021 - 6:40 p.m.

## Board Members Present:

Danielle Dotson, Elizabeth Quinn, Carly Reaves, Joshua Youngblood , Ben Ozanne

## Board Members Absent:

Randy Wilburn

## Staff Members Present :

Mike Anzalone

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously. 5-0

---

## Floor Reports

### President's Report:

- Met with Lisa while Mike was on vacation. Has met with Mike for monthly meeting too. No call with Thane, but will be having that August 4 to discuss Board Retreat on October 23.

### GM Report:

- Has returned from two week vacation. Unplugged and rejuvenated.
- Finance Manager Daniel is back to work from medical leave. Working on a part time basis. Will continue to retain RFS during this transitional time. Likely during audit and tax season.
  - Losses to report with Finance Manager on medical leave.
  - ABC license has been renewed.
  - SNAP benefits are reinstated.
- Sales are beating estimates. Personnel costs are below estimate. EBIDAP is 9.6%. Cash flow is strong. Net income for May operations \$86,996, is April \$75279. Finance Manager is working on June inventory, quarterly numbers are pending.

## Loss and Claim:

- In July, part in our compressor unit failed. Entire refrigeration system failed. Manufacturer defect. \$40k loss. Back stock was not affected.

## Labor:

- Fair amount of turnover. Losing workers to higher wages at other establishments. To counteract that, GM, Store Manager and HR Manager will work to improve benefits to keep us competitive. Has completed coaching with Art Sherwood. Very useful mentorship. Has helped gained a new perspective. ENDS- Reflection- needs clearer definition- should he interpret as is, or base on a former interpretation?

## Reporting & Board Decisions

B6: Tabled to next meeting.

### Perpetuation Committee

- Nothing to report.

### Member Engagement Committee

- Nothing to report.

### Policy Committee

- Met to draft language for bylaw change to be presented at the Annual Member Meeting.
- Approved via email with the rest of the board. Bylaw changes are on the 2021 ballot.

## Discussions

### Board Retreat

- Team building as opposed to former format. Add discussion to pop up meeting.

## Board Policies

- D4- Board Meetings

## Upcoming meeting dates:

- August 24, 2021

Meeting adjourned at 7:45 pm

# Ozark Natural Foods Board Meeting Minutes

Tuesday August 24th, 2021 - 6:30 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Carly Reaves, Josh Youngblood, Ben Ozanne

## Board Members Absent:

Elizabeth Quinn

## Staff Members Present :

Mike Anzalone, Heather Artripe, Lisa Garrett

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Ben reported that he has been working with Thane to brainstorm some ideas for the upcoming board retreat.
- Ben is working on securing a guest for the September board meeting.

### GM Report:

- Mike enjoys the 'pop up' meetings when the Board gets together without an agenda and brainstorms ideas.
- Upcoming projects include bike pavilion and purchasing a domain for the backup appliance.
- Update on Finance Manager Danie- he is coming back to part time status while working towards full time status. Mike will keep on the accountant that was hired in Daniel's absence to help with responsibilities until after the audit takes place.
- Mike updated the Board with HR turnover numbers for the year. Emily, Tanja and Mike are meeting once a week to discuss how to manage employee retention.

- Co-op is following the city mask mandate as required, masking is required for staff as well. There are some staff members that have tested positive for Covid, and anxiety is high for both shoppers and staff.

## Reporting & Board Decisions

### B6 Management Continuity

- Lisa Garrett presented B6 Management Continuity to the Board and submitted compliance.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B6 Management Continuity was made, seconded and carried unanimously.

### B3 Financial Conditions

- Mike presented B3 Financial Conditions to the Board and submitted compliance.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B3 Financial Conditions was made, seconded and carried unanimously.

### Annual Member Meeting Minutes

- Annual Meeting Member Minutes was sent via email for Board review and approval.
- Motion to accept Annual Meeting Member Minutes was made, seconded and carried unanimously via email.

### Member Engagement Committee

- Randy met with Cary Arsaga about collaborating on certain community projects including trail clean up near the old train depot.
- Owners from recent VIP event have given great feedback on the event
- Sept. 16th the Co-op will host another VIP event
- Co-Op hosted the cast and crew from Matilda / Theater Squared after party on the patio and the Co-op also donated snacks.

## Policy Committee

- Committee is reviewing ENDS to determine if the Board is still feeling comfortable with them or if they need to be reviewed at the Board Retreat.
- Reviewed B1 discussion regarding personal and turnover. The Board would like to ensure they are aligned with GM to make sure everyone is on the same page.

## Discussions

### AMM Script Review

- Ben, Danielle, and Randy will all have parts in the script. Danielle will be emcee for the event.
- Lisa explained the process to be able to open the floor for nominations.
- Board candidate statements are due by Aug. 31st and the President and Vice President can pre-record their videos if preferred.

### Board Retreat Planning

- Ben is collecting 'team building' ideas for upcoming board retreat including Top Golf and Blake Street.
- Agenda will include regular business as well as lunch and a team building opportunity.

## Policies for review/discussion:

- C4-Monitoring GM Performance

## Upcoming meeting dates:

- September 28th, 2021

## Meeting adjourned at 8:00 pm



# Ozark Natural Foods Board Meeting Minutes

Tuesday September 28th, 2021 - 7:00 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Carly Reaves, Josh Youngblood, Ben Ozanne, Elizabeth Quinn

## Board Members Absent:

Leann Baribeau

## Staff Members Present :

Mike Anzalone, Lisa Garrett

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Randy presented the report as newly elected president. Randy met with Sterling to prep for the upcoming board retreat. Randy also met with Mike to further discuss future planning for the co-op.
- Randy reminded the board that Mike's contract will need to be renewed soon and board will need to review the past contract.

### GM Report:

- Mike is concerned about the low level of participation with the membership in the recent Annual Owner Meeting. Mike has discussed with Lisa on how to address this issue in the marketing plan for 2022.
- Mike has been working with staff on Ends for Everyone to have the staff understand the ends and how it relates to the co-op.
- Mike would like to include leadership to collaborate on the monthly board reports.
- The co-op accounts are moving from Bank of Fayetteville to Legacy Bank.
- 50th anniversary of the co-op is October 4th. Events planned include bike

pavilion ribbon cutting, 'co-op commutes' program launch, free cake, raffle and gift card giveaways, and 5% discount on all purchases that day.

## Reporting & Board Decisions

### B7 Customer Service

- Mike presented B7 Customer Service to the Board and submitted compliance.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B7 Customer Service was made, seconded and carried unanimously.

## Discussions

### Board Education: Opportunities

- Wes Craiglow Urban Land Institute joined the meeting to brainstorm ideas for the future of the co-op based on the future of Northwest Arkansas.

### Board Retreat Agenda Review

- Thane presented the agenda for the upcoming board retreat.

### Board Expansion:

- The board discussed whether to expand the board with one or two additional board members.
- Ben moved to appoint Nina Evans and Danny Warren for a one-year appointments for a one year cycle until next election and was seconded by Josh. Motion carried with 5 ayes and 1 no.

## Policies for review/discussion:

- D10-Monitoring GM Performance
- D12-Board Perpetuation

## Upcoming meeting dates:

- October 26th, 2021

**Meeting adjourned at 8:52 pm**

# Ozark Natural Foods Board Meeting Minutes

Tuesday October 26th, 2021 - 6:30 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Carly Reaves, Joshua Youngblood, Ben Ozanne, Elizabeth Quinn, Leanne Baribeau, Denny Warren

## Board Members Absent:

None

## Staff Members Present :

Mike Anzalone

## Consent Agenda:

Motion was made to approve consent agenda was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Randy is excited about the progress made during Board Retreat and asks for patience as he gets acclimated to his new role.
- The Board is working on Mike's contract which is up for renewal and needs to be processed in a timely manner.
- Randy met with Mike twice this month with great conversations and Randy is getting up to speed as Board President. It's helpful to get an understanding of Mike's role and how many responsibilities he has.
- Had a great conversation with Tony Alongi with NCG and would like Tony to come and discuss visioning/future strategic planning.

### GM Report:

- Mike attended NCG Fall Meeting virtually and learned about a 50% turnover rate for GM's last year. NCG felt like about 80% was stress from the pandemic. Food inflation is up about 15% right now, encouraged pricing procedures. This does seem to be a trend.
- NCG is presenting ideas for co-ops to continue to be successful including managing margins in order to be competitive.

- Core Sets system is being considered for prepared food which helps with purchasing, as well as recipe alliance for food costing. NCG is also looking at other problem/money saving techniques including food robotics and other innovative ideas.
- UNFI is making changes, implementing 'smoothing' by reviewing average orders and adjusting 'co-op deals' based on forecasting.
- Closed claim of \$40,000 due to loss of power. Mike suggested purchasing a backup generator as soon as finances allow.
- Accountants are working on taxes to be re-filed.
- Two new committees: governance committee to assist with the month reporting and sustainability committee. The sustainability committee is working on a new recycling program which is rolling out potentially by the new year.
- Mike asked the board if they would like to start meeting in the deli seating area for future meetings and the board agreed this was a good idea.

## Reporting & Board Decisions

### B3 Financial Conditions

- B3 Financial Conditions is pending due to a delay in accounting, which Mike feels should be completed this week.
- Mike will email B3 Financial Conditions Report once he receives the updated financial information and the Board will review it upon submission and determine if a vote can be made via email or if a meeting needs to be called.

### Bank Signers

- First Security and Iberia with updated Officers' paperwork is pending for bank signers.

### Board Budget

- Randy would like to review the board budget for 2022 and consider increasing.
- Mike encouraged an increase due to travel opening back up.

### Code of Conduct

- Board members are required to review and sign the Code of Conduct. Randy distributed copies of the Code of Conduct for each board member to sign.

## Discussions

### Board Meeting Locations

- The Board will start meeting in the deli seating area going forward.

### Board Calendar

- Randy would like the Board Calendar reviewed by the Secretary with appropriate dates for 2022.

### Miscellaneous Board Expenses

- Randy would like clarity on understanding what qualifies as 'board' expenses (meals, etc.).
- Board discussed expenses that could fall under 'board budget' and concluded that funds can be used for 'linkage' events/networking such as coffee/lunch with others interested in the work of the co-op or other network-type meetings.
- Ben moved that the board puts in place a reporting system where any board member that has expenses for "linkage" events that are outside of the customary charges must be reported to the board either at a meeting or via email. Motion carried 6 ayes and no's. \* Leanne and Quinn had to step out\*

### Board Retreat Recap

- Thane gave feedback regarding the recent board retreat. She feels the group is off to a great start working as a team and encourages everyone to keep the momentum going.
- Denny would like to bring in a guest speaker (Jeremy Pate) in the first quarter of 2022 to talk about strategic ideas regarding growth in NWA.
- Josh appreciated the depth of the presenters and Josh would like to see how the ideas will be integrated into board vision work.

### Policies for review/discussion:

- D3 - Governance Cycle
- D11 - Board Calendar

### Upcoming meeting dates:

- November 30th, 2021

**Meeting adjourned at 8:28 pm**

# Ozark Natural Foods Board Meeting Minutes

Tuesday November 30th, 2021 - 6:30 p.m.

## Board Members Present:

Randy Wilburn, Danielle Dotson, Carly Reaves, Joshua Youngblood, Ben Ozanne, Elizabeth Quinn, Leanne Baribeau, Denny Warren

## Board Members Absent:

None

## Staff Members Present :

Mike Anzalone, Lisa Garrett

## Consent Agenda:

Motion was made to approve consent agenda with change as suggested by Ben. Motion was made, seconded and carried unanimously.

---

## Floor Reports

### President's Report:

- Randy and Mike met and discussed strategic planning for the future of the co-op.
- Randy, Thane and Quinn had a great monthly call to discuss the GM monitoring process and how to ensure the GM eval takes place in a timely manner every year.
- Randy encouraged the board to sign up for classes available through columinate.

### GM Report:

- Mike will submit self-evaluation by the end of the week.
- Taxes have been submitted and will work strategically in the coming year with cash for the operations account.
- Wegner CPSs will be conducting the audit remotely and Mike is suggesting an audit for 2021 as well due to changes with the Financial Manager. Mike also suggested bumping up the deadline, so the audit doesn't happen so late in the year.

- Ben moved to request an audit for the 2021 Fiscal Year by Wegner CPAs. Motion was made, seconded and carried unanimously.
- Co-op commutes update - handed out sunglasses, tote bags, drinks and stickers. Due to cooler weather, this program will pause and will start back up in the spring.
- Mike would like to review the 2021 NCG Trends Report with the board at the next meeting.
- Co-op is still experiencing the high rate of turnover, likely the highest ever for the co-op. Mike feels this is aligned with other businesses across the state and country. Mike has started a staff incentive program- any worker can move to full time and if they hit additional goals will receive a gift card to the co-op.
- New ad campaign which includes 7 videos in the series focusing on a single farmer and their relationship with the co-op. Ads will run on Google and YouTube and has already had 20,000 impressions on Google ads.

## Reporting & Board Decisions

### B3 Financial Conditions

- Mike submitted B3 Financial Conditions prior to the meeting.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B3 Financial Conditions was made, seconded and carried unanimously.

### B9 Sustainability

- Lisa Garrett presented B9 Sustainability which was submitted to the board prior to the meeting.
- The Board reviewed the report prior to the board meeting and asked applicable questions.
- Motion to accept B9 Sustainability was made, seconded and carried unanimously.

## Discussions

### Guest Presenter

- Tony Alongi, the Co-op Resource Manager with NCG gave a presentation “What is NCG?”
- National Co-Op Grocers helps support co-ops across the country to build strong communities and leverage strengths.
- NCG has 150 co-ops in 39 states to help offer better value and competitive prices by optimizing operation and marking resources including talent development.

- NCG provides a wide range of business services and development support to food co-ops.

### Outreach Committee

- Carly reported that the committee discussed existing outreach ideas and brainstormed new ideas. Also reviewed the budget and charter.
- One idea is trail cleanup which requires three separate clean up events and then an “Adopt a Trail” by Ozark Natural Foods will be erected.
- Another idea was adjusting dinner with the board to be a raffle award for members instead of limiting it to the top spenders.
- Denny presented some additional ideas for the upcoming year.
- Carly will email the Outreach Committee Charter to the board.

### Perpetuation Committee

- Ben reported that the Perpetuation Committee met and reviewed the Charter.
- Ben will email the Perpetuation Committee Charter out to the board.

### Policy Committee

- Josh reported that the Policy Committee met and reviewed their Charter.
- Identified one policy that needs further scrutiny.
- Josh will email the Policy Committee Charter out to the board.

### **Policies for review/discussion:**

- D6-Board President Role
- D13-Records Policy

### **Upcoming meeting dates:**

- January 25th, 2022

**Meeting adjourned at 8:48 pm**